

EXECUTIVE SUMMARY

**EXHIBIT **

**Approve Professional Services Agreement
Jorge A. Gutierrez Architect LLC
Coconut Creek Elementary School
Building Renovations
Project No. 001413**

PROJECT OVERVIEW:

Type of Contract:	Professional Services Agreement
Architect:	Jorge A. Gutierrez Architect LLC
Notice to Proceed Date:	Planned date based on June 21, 2016 approval
Budget:	\$4,527,618

GENERAL OVERVIEW:

Board approval to advertise RFQ 16-084F was received at the December 8, 2015 Board meeting. This item is for Board approval of the Professional Services Agreement between The School Board of Broward County, Florida and Jorge A. Gutierrez Architect LLC for professional design services for Coconut Creek Elementary School. Design Professional shall develop a complete set of design documents that can be permitted for construction; along with construction contract administration services. The design documents scope for this project includes improvements to the campus' HVAC system(s), building envelope, fire alarm, fire sprinkler system, and media center.

According to School Board Policy 7003, Selection of Engineers and Architects, and pursuant to the Consultant's Competitive Negotiation Act, the Qualification Selection Evaluation Committee ("QSEC") selected Jorge A. Gutierrez Architect LLC, and the Negotiating Committee met with Jorge A. Gutierrez Architect LLC and negotiated a fixed fee.

The Architectural/Professional Liability Insurance has been agreed upon pursuant to Part 5 – Article 3 of the Professional Services Agreement based upon the Project Contract Cost. This Agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.